

07/2016 JW



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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, July 6, 2016 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	September 7, 2016

MEMBERS PRESENT

Kevin Wilson, Professional Member, President
Paul Guggenberger, Professional Member, Secretary
Robert Maffia, Professional Member
Daniel Ridgely, Professional Member
Todd Breck, Professional Member (arrived at 1:40 p.m.)
Elizabeth Happoldt, Public Member

MEMBERS ABSENT

Rosemarie Vanderhoogt, Public Member
Donnell McNair, Public Member
Phillip Winder, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Wilson called the meeting to order at 1:42 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Maffia, seconded by Mr. Guggenberger, to approve the minutes from the June 1, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Rules and Regulations Public Hearing – 1:30 p.m.

The hearing went on record at 1:46 p.m. The Board members were introduced. Ms. Singh stated the reason for today's hearing was a proposed regulatory overhaul seeking to bring the regulations into conformity with current law and remove outdated and inconsistent provisions. Proposed changes will eliminate unnecessary definitions, update the regulations pertaining to reciprocity and training in order to be consistent with recent changes in the statute pertaining to the same, changes in the date of renewal from July 31st to January 31st, updates the language on the seal and adds several drug crimes to the list of crimes substantially similar to the practice of architecture. Ms. Singh marked as Board Exhibits 1-2 the affidavits of publication. Ms. Witten confirmed there were no written comments submitted. There were no public comments. Ms. Singh advised that the period for public comment will remain open for an additional 15 days and the Board will deliberate at its next scheduled meeting. The hearing concluded and went off record at 1:50 p.m.

Discussion of the JAC Handbook

To date, a response to the Board's modifications to the JAC Handbook have not been received. Mr. Breck will go back to the JAC and ask that comments to the modifications made be sent to the Board for the next scheduled meeting in September.

NEW BUSINESS

Ratification of Reciprocity Applications – NCARB Certificate

A motion was made by Mr. Breck, seconded by Mr. Guggenberger, to approve the ratified architect applications of Bryan Adams, Thomas Hellmann, Evan Scott, Robert Dunning, Kevin Mousty, Kelly Farrell, Raymundo Feito, Henry Kitselman II, Daniel Woke, Eric Kough, Frederick Ostrosky, Thomas Lenar, Alan Dynerman and David Ade. The motion was unanimously carried.

Review of Examination Applications – Exams Passed

After review, a motion was made by Mr. Breck, seconded by Mr. Guggenberger, to approve the application of Travis Durant. The motion was unanimously carried.

Summary of Annual NCARB Business Meeting – Kevin Wilson

Mr. Wilson and Mr. Maffia recently attended the NCARB Annual Meeting as representatives from Delaware. There was a lot of statistical information on how the 55 states compare against each other as well as surprise to the amount of Boards that do not have a legal representative present at their meetings. As a result of the North Carolina Dental Board case and ramifications, a large number of Boards are currently doing overhauls of their rules and regulations. Mr. Wilson distributed a copy of the resolutions with votes, but lastly wanted to bring attention to two of the resolutions. Region 6 was trying to take the authority away regarding Resolution 10, Approval of Changes to Program Requirements for the Intern Development Program, but was turned down. NCARB will still have the authority to change the IDP without a vote. The new 5.0

ARE will be rolling out on November 1, 2016 and we will be entering the transition period where an applicant can take 4.0, 5.0 or parts of both and still pass.

Ratification of Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Ridgely, to approve the ratified application of C.L. Helt Architect, Inc. The motion unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Maffia stated that there should be a conscious effort to begin the meetings at the scheduled time. He noted that the last two meetings have begun late.

Mr. Maffia stated that at the Annual Meeting, due to lack of time, he was not able to hear how other states dealt with complaints that are filed anonymously and questioned the process used by the Division of Professional Regulation. Both Ms. Singh and Ms. Witte gave insight on the complaint process within the State and the Division. Mr. Maffia asked that moving forward, the Board be updated monthly on the status of complaints. Ms. Witte confirmed that the update will be added to the agendas. In addition, Mr. Wilson stated that he will reach out to NCARB for information on how other states handle anonymous complaints.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be September 7, 2016 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Willson, seconded by Mr. Breck, to adjourn the meeting at 2:59 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II